

Weekend Camping Host

Job Description:

Tracy Wildlife Association Employee code of conduct: All employees of the association shall behave in a manner consistent with good will and respect towards all members, guests, contractors and other employees or anyone conducting business with the association. Employees must set the example by following all ground rules of the association, keeping in mind that you are employed in service to the general membership.

The association shall have a zero-tolerance policy for misrepresentation of issues, abuse of others' rights and the proliferation of any ill will towards anyone. Issues of professional or personal conduct shall be addressed in a closed session of the Board of Directors.

Work Schedule:

On site hours – Saturday at 6:00am – Monday at 6:00am

On duty/member service hours – 8:00am – 6:00pm (Saturday & Sunday)

Work Duties:

- Greet all members with courtesy and respect.
- Issue citations to offenders for breaking island rules.
- Check to insure members and guests are leaving camping areas clean.
- Verify guests have paid camping fees.
- Empty island trash cans.
- Clean island bathrooms.
- Allow access to rented facilities & inspect facilities to ensure they are clean when event is over. Clubhouse, Cookhouse, etc.

Twice daily: Check trash cans and bathrooms, service as needed.

- Remove garbage from trash cans and insert new liners as needed. Deposit garbage in dumpsters.
- Check bathrooms for cleanliness, clean, replace paper goods when necessary.
 - Floors: sweeping, hosing/mopping as needed.
 - Sinks, toilets & showers: Scrub & rinse as needed.
 - Supplies: Add/Replace toilet paper, paper towels & soap, replace as needed.

Camper Services: From 8:00am – 6:00pm (MUST BE FLEXIBLE)

- Firewood, and Ice shall be provided to members until 6 pm daily.
- If requested, deliver picnic tables and fire pits to campsites when available.

Compensation:

- Compensation TBD.
- 2 weeks (4 days) paid vacation per calendar year.
- 3 days paid medical leave per calendar year.
- Holidays: Thanksgiving, Christmas and New Years' Day.